



Minutes of the eighth (8th) meeting of the 2025-2026 LRHS Governing Board held on Tuesday, June 23, 2026 at 6:30 p.m. via Teams.

Present: Chloée Alary, Cindy Angelini, Tara Anderson, Narnia Pacheco, Sylvain Simpson, Parents; Bethany Cere, Elaine Jetté, Laurie Matthews, and Teachers; Sara Ogilvie, Support Staff (CLC Coordinator)

Alternate parents: Thalia Thorburn

Also present were: Nadia Anwar, Ken Gordon, Administrators

Regrets: Michelle Deslauriers, Melissa Hadley, Natalie Szabo, Daphne Petersen, (members); Jennifer Turcotte, Ledis Beaudin Valdes, (alternates)

The chairperson called the meeting to order at 6:30 p.m.

1.0 Verification of Quorum

Quorum was established.

2.0 Additions/changes to the agenda

3.0 Approval of Agenda

GB20260623-01 Laurie Matthews *MOVED THAT the agenda be approved. Seconded by Sylvain*

Carried UNANIMOUSLY

4.0 Approval of Minutes of May 19, 2026

GB20260623-02 Sylvain Simpson *MOVED THAT the minutes of May 19, 2026 be approved. Seconded by Laurie Matthews.*

Carried UNANIMOUSLY

5.0 Question Period

6.0 Business Arising

6.1 Changes made to the code of conduct

Below is a shortened version of the changes. The full version of the proposed revisions to the 2025–2026 Code of Conduct can be found here: ["Proposed Changes – Code of Conduct 2025–2026.pdf."](#)

Dress Code

The dress code changes previously approved by the Governing Board will remain unchanged. The Code of Conduct will be updated to include the approved visual guide and accompanying explanations that were presented earlier this year. No additional modifications will be made to the dress code section.

Attendance and Punctuality

A new section will clarify attendance expectations and consequences for repeated lateness. Students are expected to arrive before the bell for every class, and all late arrivals must be justified by a parent/guardian or school administration. After three late arrivals, a 30-minute detention will be assigned, with further consequences and parent communication for continued lateness.

The section also reinforces the school's legal obligation to report chronic absenteeism to the Department of Youth Protection (DYP). Families will be informed if a report is made and will be expected to ensure regular attendance. Medical absences and physical education exemptions must be supported by detailed medical documentation, including an anticipated return date whenever possible.



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The revised wording clarifies that students who violate the Code of Conduct in relation to violence, vaping/smoking, or drugs may lose the privilege of participating in extracurricular activities or field trips. Repeat offences may result in removal from these activities for the remainder of the school year.

Classroom Behaviour

The updated section emphasizes that students must arrive prepared to learn with the required materials. Since all students are assigned lockers, coats, lunch boxes, and school bags must be stored there rather than brought into classrooms, with exceptions for students using assistive technology and those carrying a small bag for hygiene products or a change of clothes after physical education.

The revisions also clarify that students are expected to complete assigned classwork. Students who refuse to participate or are unable to engage (e.g., sleeping during class) may be removed from class, and parents/guardians will be contacted. Ongoing concerns may result in academic probation. Finally, the section reinforces every student's responsibility to respect their peers' right to a positive, productive learning environment by prohibiting disruptive behaviour.

GB20260623-03 Sylvain Simpson MOVED THAT the changes made to the code of conduct be approved. Seconded by Tara Anderson.

Carried UNANIMOUSLY

6.2 Confirmation of approval of the field trips for DP

As per the approval of the minutes done earlier in this meeting, the e-vote conducted on Monday June 8th, 2026, was approved officially.

7.0 New Business

7.1 Budget Update

- *The Budget Report for May 2026 is available for review in the document "Budget Report for May 2026.pdf."*
- *The principal presented the key highlights of the report. Based on the current financial outlook, the school is projected to end the fiscal year with a balanced budget and no deficit. Rental revenue will be used to offset some of the projected deficits identified in the report. CLC budget is in deficit because the money from the ministry is not enough to cover the salary.*
- *Regarding school fee collections, 60 of the school's 554 students (11%) currently have an outstanding balance. The school continues to work with families to establish payment arrangements, and overall collection efforts have been very successful.*
- *Thank you, GB members. 60 families have an outstanding school fee balance. This is an amazing percent collected. Reinforced field trips that students cannot go helps collect the fees.*
- *After the June report is received, all accounts will be updated once the principal has the final expenses.*

7.2 Request for a change in School Supplies

The Art Department has requested an amendment to the 2026–2027 school supplies list for students enrolled in art classes.

The proposed addition is:

- *One set of drawing pencils (HB, 2B, 4B, and 6B).*

This item has been verified as an approved school supply and is included in the authorized materials list. Acceptable options include:

- *Item 300136: Set of 4 drawing pencils (HB, 2B, 2H, Ebony)*
- *Item 300137: Set of 6 drawing pencils (HB, 2B, 4B, 6B, 7B, 8B)*
- *Item 300138: Set of 8 drawing pencils (HB, 2B, 4B, 6B, 8B, F, H, 2H)*

GB20260623-04 Bethany Cere MOVED THAT the change made to the change in school supplies be approved. Seconded by Laurie Matthews.

7.3 Rentals

- *A request has been received from the 4-H Group to rent the school on Saturday, August 1, 2026, to host a banquet.*
- *The event will have approximately 180 participants and one designated supervisor. It will be an alcohol-free event and will take place from 6:00 p.m. to 12:00 a.m.*

- As this is a Saturday rental, the group will be responsible for the cost of maintenance services. The school will receive \$420 in rental revenue. The total rental contract is \$1,092.26 (including taxes), which includes \$240 for maintenance, as well as the cost of renting tables and chairs from Lavigne.

GB20260623-05 Laurie Matthews MOVED THAT the 4H rental be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

7.4 Annual Activity Report for Governing Board

Members are invited to read the report [HERE](#).

GB20260623-06 Sylvain Simpson MOVED THAT the Annual Activity Governing Board Report be approved. Seconded by Laurie Matthews.

Carried UNANIMOUSLY

7.5 Charges applicable to RSEQ and Uniforms

For the 2026-2027, we would like to continue charging for any sports part of the RSEQ and the hockey teams (should there be any). The cost would be determined as usual using the following table:

125.00\$	ONE WINTER SPORT	RSEQ One Winter Sports
160.00\$	FLAG AND 1 SPORT	RSEQ Flag Football and One Winter Sports
175.00\$	RSEQ FAMILY COMBO	Multiple Sports Family Combo RSEQ
235.00\$	RSEQ MULTIPLE SPORTS	RSEQ Multiple Winter Sports and Flag Football
35.00\$	FLAG FOOTBALL	RSEQ Flag Football Fall

A proposal is being brought forward to introduce a uniform fee for students participating in school sports teams. This fee would cover the cost of the uniform, allowing students to keep it throughout their time at LRHS.

The proposed fee would vary depending on the sport but would remain between \$30 and \$60. Any uniform cost exceeding \$60 would require prior approval from the Governing Board.

The proposed change offers several benefits:

- Students would be able to keep their uniforms for the duration of their time at LRHS.
- It would eliminate the time and effort required each year to collect uniforms at the end of the season.
- It would strengthen students' sense of belonging by allowing uniforms to be personalized with their name and player number.
- In the current budget context, it would reduce the school's costs by limiting the need to replace lost, worn, or damaged uniforms.

A motion is requested to approve the introduction of this uniform fee, with costs ranging from \$30 to \$60, depending on the sport. Any fee exceeding this amount will be brought back to the Governing Board for approval.

GB20260623-07 Chloée Alary MOVED THAT the charges applicable to RSEQ and uniforms be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

7.6 Update on School Fees

The document is available here: [Printing Charges – Work Book – 2026–2027.pdf](#)

In addition, the School Fees Over Time document was used as a basis to develop the initial budget. Members reviewed this document during the meeting

GB20260623-08 Tara Anderson MOVED THAT the updated school fee list be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

7.7 Oricare Donation

The Governing Board is being informed that Oricare (Lachute) has made a donation of \$1,000 to the school.

The donor specified that the funds must be used for either a project linked to the school's educational project or a student recognition activity. The activity may take place during the 2025–2026 school year or be planned for 2026–2027.

The donation has been deposited into the Leadership group account. This allocation will provide leadership students with an early contribution toward planning and implementing the whole-school project for the 2026–2027 school year.

GB20260623-09 Laurie Matthews MOVED THAT the GB has been advised of the Oricare Donation and that it be approved to be deposited into the Leadership account. Seconded by Tara Anderson.

Carried UNANIMOUSLY

7.8 Days for Girls

We are proud to inform Governing Board that the Days for Girls group has raised a total of 1565.70\$.

As of June 3, 2026, the following deposits were made:

- Deposit on Jan 15, 2026: \$497.60
- Deposit on Feb 26, 2026: \$563.70
- Deposit on Apr 16, 2026: \$303.55
- Deposit on June 3rd, 2026: \$200.85
- A final payment of \$1,500 will be sent to the Congo organization.

GB20260623-10 Tara Anderson MOVED THAT the days for girls funds raised for the Congo be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

7.9 Educational Project Action Plan

In members package and explained by the principal. [Educational Project Action Plan 2026-2027.pdf](#)

The Educational Project Action Plan 2026–2027 is included in the members' package and will be presented by the Principal. The document is also available on the school website for reference.

The Principal highlighted the significant work completed by the team of supporting teachers in identifying strategies to meaningfully improve literacy. Progress in student achievement and evaluation is expected to be observed over time as these measures are implemented.

A continued focus will be placed on addressing issues of discrimination and racism within the school community. This year, particular attention has been required to address the normalization of inappropriate language among students. It was emphasized that when adults consistently model the school's values, it contributes to meaningful change in student behaviour.

By December 31, all students are expected to complete a workshop on awareness of diversity and inclusion, with a particular focus on gender diversity. This requirement must be reported to the head office upon completion.

Overall, the school is progressing in alignment with the Action Plan.

Additionally, the school has begun outreach phone calls regarding summer school and student promotion to the next school year. This process is proceeding well. In Secondary 3 and 4, there are relatively few families being contacted regarding non-promotion by subject, and overall, parents have been receptive and understanding, resulting in positive and productive conversations.

GB20260623-011 Tara Anderson MOVED THAT GB has been advised of the Educational Project Action Plan and it be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

8.1 Quebec Trip for Secondary 3 2027

- LRHS is proposing a field trip to Quebec City for all Secondary 3 students from Wednesday, May 12, 2026, to Saturday, May 15, 2026. It is noted that Friday, May 14, 2026, is a pedagogical day, which supports the timing of the trip.
- This educational trip will focus on French language enrichment, with activities and visits closely linked to both the French and History curriculum.
- Students will travel by coach bus. The supervision plan includes three teachers, with a maximum of 50 students, resulting in a supervision ratio of approximately 1:17.
- Depending on available funds and budget constraints, a portion of the Measure for Cultural Outings budget may be used to help offset activity and transportation costs, with the goal of reducing expenses for families.
- As with previous trips, participation will be at the expense of families, and the final cost will be determined and communicated at a later date.

GB20260623-12 Tara Anderson MOVED THAT the Quebec City be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

8.2 Next Gen 2027

- A leadership field trip to Ottawa is being proposed for Monday, April 12, 2027, for a select group of 5 to 10 Leadership students.
- Students will have the opportunity to travel to Ottawa to meet with Senators and Ambassadors to engage in discussions on issues affecting Canada and global affairs. The trip is organized through the Ascend Leadership Program of the Sir Wilfrid Laurier School Board.
- The estimated cost is approximately \$25 per student, and participation costs will be covered individually by students.
- A field trip permission form will be distributed once additional details are confirmed. The form will include information regarding available transportation pick-up and drop-off locations.

GB20260623-13 Bethany Cere MOVED THAT the Next Gen 2027 be approved. Seconded by Laurie Matthews.

Carried UNANIMOUSLY

8.3 Ottawa Trip for Secondary 2

- A two-day educational field trip to Ottawa is being proposed for approximately 50 Grade 8 students, accompanied by four teachers, resulting in a supervision ratio of approximately 1:12.
- The trip is designed to provide students with an enriching learning experience through visits to various federal and cultural institutions, directly connected to the Grade 8 History and Citizenship curriculum. The itinerary will be similar to previous Ottawa trips organized this year.
- Departure: Thursday, April 29, 2026 at 7:30 a.m.
- Return: Friday, April 30, 2026 at 6:30 p.m.
- Transportation: Coach bus
- The estimated cost per student is approximately \$260 to \$355, depending on the final number of participants. This cost may be reduced through the allocation of funds from the Measure for Cultural Outings budget, which could help cover certain activities and a portion of transportation expenses.

GB20260623-14 Sylvain Simpson MOVED THAT the Ottawa trip be approved. Seconded by Tara Anderson.

Carried UNANIMOUSLY

8.4 DP Arundel Nature and Science Centre Field Trip

- The Diversified Path team of teachers is proposing an overnight field trip to the Arundel Nature and Science Centre on October 2, 2026.
- Approximately 30 to 35 students from the Diversified Path (Alternative Path) program would participate in this experience, resulting in a supervision ratio of approximately 1:4.
- The purpose of the trip is to provide students with hands-on learning opportunities focused on leadership development, including meal preparation for peers, as well as activities that support the development of communication skills, teamwork, and independence.
- Transportation will be provided by a regular school bus. Parents will be responsible for picking up their child at the school after dismissal upon return.
- Unless alternative funding is secured, families will be responsible for the full cost of the trip. The school's intention is to explore the possibility of using the Inspiring School measure to help cover transportation costs.



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GB20260623-15 Chloée Alary *MOVED THAT the Arundel Nature and Science Centre field trip be approved. Seconded by Thalia Thorburn.*

Carried **UNANIMOUSLY**

9.0 Fundraisers

9.1 Golf Tournament Information

- LRHS has begun planning its annual golf tournament, with the golf course secured for Saturday, October 3, 2026.
- The event will follow the same format as previous years, including a brunch prior to the start of the tournament.
- The proposed cost per golfer is \$130, with a possible increase to a maximum of \$140 should the golf course adjust its pricing. This fee includes participation in the tournament as well as the brunch. Final pricing will be confirmed in a communication to participants prior to the summer.
- A brunch-only option will also be offered at a cost of \$35, which will cover the meal as well as a contribution to the school fundraiser and project initiatives.
- With Governing Board approval, the school would begin promoting and advertising the event immediately.
- All funds raised through the tournament would be allocated specifically toward the purchase of a cart of laptops, intended to replace outdated equipment in need of renewal.

GB20260623-16 Laurie Matthews *MOVED THAT the golf tournament be approved. Seconded by Sylvain Simpson.*

Carried **UNANIMOUSLY**

10.0 Reports

10.1 PPO

- Will be needing volunteers for the golf tournament.
- Sara will be looking for volunteers for orientation night in September, general assembly and curriculum night.

10.2 Principal

- The current number of students registered at LRHS for the 2026–2027 school year is 593. This number is expected to fluctuate until August 2026.
- Staffing updates are ongoing. Teacher recall will take place on June 29 and June 30, 2026. All E1 teachers have confirmed their return, as have all E2 teachers. There is one retirement this year (Daphne Petersen), and a staffing exchange will occur between Mr. Anthony Nozzi and Ms. Nathalie Giguère.
- The provisional teacher workload was shared with all teachers on Friday, June 19, 2026.
- Over the next two weeks, the school will focus on student placements. Families of students identified as at risk will be contacted by phone to discuss either summer school options or confirm placements for the 2026–2027 school year. All calls will be completed prior to the summer break.

10.3 Teachers

- As we conclude the school year, all examinations will be returned to the Ministry or Head Office for data collection purposes.
- Report Cards will be distributed during the week of June 29, 2026:
- For Secondary 1, 2, 3, and Alternative Path students, this will be the official report card.
- For Secondary 4 and 5 students, this will be an unofficial report card. These students will later receive their official Relevé de Notes from the Ministry. Information regarding how families can access this document will be shared this week.
- An orientation session for all new Secondary 1 students will be held in August 2026, with further details to be communicated to families shortly.
- Students in Secondary 5 are preparing for their prom, scheduled for Friday, June 26, 2026.
- The graduation ceremony will take place on Saturday, September 19, 2026. Only students who have met the requirements for the high school leaving diploma will be invited. Students completing credits through summer school and meeting graduation requirements will be invited to the ceremony in August 2026.
- The school has also confirmed dates for Grade 6 visits for 2027. Incoming Secondary 1 students from feeder schools will visit LRHS on Friday, April 2, 2027.

10.4 Parents Committee

- The delegate reminded the principal about the importance of handing out the PC package to new members at the AGA.

10.5 CLC

- Here's a link to this month's report: [CLC Report June 2026](#)
- The Breakfast Club will resume for the upcoming school year.
- A total of \$66,000 has been allocated to the CLC through grants and donations.
- A structural change is planned for next year: the LRHS CLC will transition to a multi-site model. Ms. Sara will support GES and LES through the CLC initiative. Meetings will be held to determine implementation details.
- A major upcoming initiative is the "Torch Takeover" school-wide event, which will take place four times per year. This initiative will involve all students being divided into teams, each led by student team captains. During each event, students will rotate through various stations across the school, participating in "minute-to-win-it" style activities.
- The purpose of this initiative is to strengthen student engagement and sense of belonging, as supported by school survey data and research linking belonging to academic success. The activity will also allow students to explore different areas of the school in a fun and inclusive environment. Staff have expressed support and willingness to participate.
- A thank you was extended to Governing Board members who attended the graduation ceremonies to present LRHS awards.

11.0 Question Period

12.0 Varia

13.0 Adjournment

Thank you all for your continued support. The online meetings work very well for LRHS and are greatly appreciated. Your assistance makes a meaningful difference for the school. We look forward to seeing you again next year. Wishing you all a wonderful summer!

GB20260623-17 Sylvain Simpson *MOVED THAT* the meeting be closed at 7:38 p.m. Seconded by Tara Anderson.

Carried UNANIMOUSLY

Minutes approved Tuesday, September 29th, 2026



Principal



Chairperson

Submitted by:
Susan O'Keeffe, Recording Secretary