



**Minutes of the fourth (4<sup>th</sup>) meeting of the 2025-2026 LRHS Governing Board held on Tuesday, January 27, 2026 at 6:30 p.m. via Teams.**

**Present:** Tara Anderson, Cindy Angelini, Narnia Pacheco, Sylvain Simpson, Natalie Szabo, Parents; Bethany Cere, Elaine Jetté, Laurie Matthews, and Daphne Petersen, Teachers; Sara Ogilvie, Support Staff (CLC Coordinator)

**Alternate parents:**

**Also present were:** Nadia Anwar, Ken Gordon, Administrators; Desiree Ramacieri, Commissioner

**Regrets:** Chloée Alary, Michelle Deslauriers, Melissa Hadley, Thalia Thorburn, Jennifer Turcotte, Ledis Beaudin Valdes

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The chairperson called the meeting to order at 6:33 p.m.

### 1.0 Verification of Quorum

### 2.0 Additions to the Agenda

### 3.0 Approval of Agenda

**GB20260127-01** Laurie Matthews *MOVED THAT the agenda be approved. Seconded by Natalie Szabo.*

Carried **UNANIMOUSLY**

### 4.0 Approval of Minutes of November 25, 2025

**GB20260127-02** Sylvain Simpson *MOVED THAT the minutes of November 25, 2025 be approved. Seconded by Natalie Szabo.*

Carried **UNANIMOUSLY**

### 5.0 Question Period

- As a solution to the boys taking too long in the bathroom, if (full length or almost), mirrors could be placed strategically in the hall.
  - The mirrors will be purchased by the end of the month and installed in the boys' bathroom, the girls' bathroom (where missing), and the gender-neutral bathroom.
  - We will also review all girls' bathrooms to ensure that each stall has a garbage container for hygiene products.
- As a solution to the time and money spent on clothing, we propose simple, basic uniform options. For example, a navy or white polo shirt (non-embroidered) and simple gray or navy pants.
  - This proposal must first be discussed at Teacher Council before being presented to the Governing Board.
  - It must also be incorporated into the Code of Conduct. As all staff members are responsible for enforcing school rules, their agreement is required.
  - This matter has been raised previously. Some staff members have suggested implementing a colour-code. Lavigne currently has a dress code in place, which is consistently enforced.
  - Prior to bringing the proposal to Teacher Council, the principal will consult with all teachers to ensure their support, as they will be responsible for enforcement. The principal will then present the item to Teacher Council.
  - The principal will initiate discussions with staff and bring the results, including a vote if applicable, to the next meeting. If the proposal moves forward, the principal will also survey parents.
- This item will return to the Governing Board for further discussion at the March meeting.

### 6.0 Business Arising

#### 6.1 Summary Grad Bake Sale and Days for Girls

- Days for Girls held a sale just before Christmas and was able to raise a total of \$497.60 this year. All funds raised will be donated to the Days for Girls foundation.
- The graduating class raised a total of \$393.60. All funds were deposited into the grad account and will be used to help reduce the cost of prom night for all students.

## 6.2 Update on the Ottawa Trip

- *Registration for the Ottawa trip was initially completed in early November 2025.*
- *Due to a slight misunderstanding with the company we are working with, we needed to extend the registration period to ensure that everyone involved had a fair opportunity to register.*
- *The trip will be taking place as planned, with 52 Secondary 2 students attending.*

## 7.0 New Business

### 7.1 Budget Building Process

**Are you satisfied with the current allocation of resources?**

- Yes

**Is there anything missing in the Allocation of Resources Document? If so, please specify.**

- *More money to replace aging technology for staff and students.*
- *Existing technology needs to be updated, repaired and upgraded.*

**Rank, from 1 to 7, the level of importance on the following criteria to be considered for the allocation of resources:**

1. *At Risk Students*
2. *Geographical distances*
3. *Regional Needs (Rural, Urban)*
4. *EHDAAs clientele*
5. *Socio Economic Index (IMSE)*
6. *Enrolment*
7. *Square meters of the buildings*

**Should we consider any other criteria for the allocation of resources? Please explain**

*Aging technology.*

**Please choose 3 budgetary priorities for each Orientation in line with the Commitment to Success Plan:**

**Orientation 1: Support and increase the success of diverse learners and at-risk STUDENTS academically, socially, and emotionally**

- *Digital resources and techno-pedagogical tools*
- *Professional services*
- *Extracurricular activities*

**Please choose 3 budgetary priorities for each Orientation in line with the Commitment to Success Plan:**

**Orientation 2: Attract, retain, and support quality EMPLOYEES:**

- *Targeted training workshops for employees (Ex: skill-based workshops, etc.)*
- *Mentoring and coaching*
- *Professional development and growth*

**Please choose 3 budgetary priorities for each Orientation in line with the Commitment to Success Plan:**

**Orientation 3: Ensure all students possess strong BILINGUAL competency and proficient French skills by the time they graduate, enabling them to thrive in Québec:**

- *Support to enhance programs (ex: professional development, material, etc.)*
- *Digital resources (ex: software, applications, etc.)*
- *Techno-pedagogical tools and equipment.*

**What other topics should we consider to prioritize that were not mentioned above?**

- *Small groupings for at risk students or small classes in general*
- *Completed building renovations and ongoing repairs and maintenance, bathrooms, water foundations, fresh paint, etc.*

**GB20260127-03** *Laurie Matthews MOVED THAT the budget building survey be approved as completed online. Seconded by Tara Anderson.*

**Carried UNANIMOUSLY**

- The principal reviewed and explained the designated (SA and SD) accounts to members and which ones would be deleted and amounts transferred to other SD accounts. The document was included in the package. LRHS has no SA accounts.
- Once reviewed the principal will send it to the Head Office so they can close the accounts the school no longer uses and transfer the funds to the appropriate accounts. Accounts that are not being used should be deleted.
- Moving forward, any SD that is opened up must be approved at GB.
- In response to a question from Sylvain Simpson, the yearbook account is SD because some of the invoices are not paid until the following year. SD accounts can carry forward.

**GB20260127-04** Daphne Petersen **MOVED THAT** the GB has reviewed and accepts the LRHS SD accounts, and should a new one need to be opened the principal will get GB approval. Seconded by Bethany Cere.

Carried **UNANIMOUSLY**

### 7.3 Donation to the WOTP Program

- Earlier in December, a member of our community donated \$500 to the school to help support the WOTP program.
- The funds were deposited into the 84SD-PPOF account, as money cannot be deposited into a measure account.
- Teachers in the program have been informed that \$500 is available for use toward their program expenses.

**GB20260127-05** Sylvain Simpson **MOVED THAT** the school acknowledges and accepts this donation and authorizes the use of \$500 from the 84SD-PPOF account to support WOTP program activities and expenses. Seconded by Laurie Matthews.

Carried **UNANIMOUSLY**

### 7.4 Rentals

#### 4H club - information

On Friday, January 30, 2026, they will use LRHS for their first meeting of the year. There will be approximately 30 participants, along with four supervisors. As previously discussed, there will be no charges for this group.

#### Youth Group

- A youth group in the region was interested in renting the LRHS gym for an evening of activities. This event took place on Friday, December 19, 2025.
- The rental was from 5:30 p.m. to 8:30 p.m.
- There was one supervisor with approximately 20 students.
- There was no maintenance cost, as maintenance staff were already working that evening.
- The group rented the gym only, for a total of 3 hours at a rate of \$40 per hour. The total amount returned to the school is \$120.00, and the total contract amount is \$137.97

**GB20260127-06** Natalie Szabo **MOVED THAT** the youth group rental be approved. Seconded by Bethany Cere.

Carried **UNANIMOUSLY**

#### Richelieu Club

- The Richelieu Club would like to rent the facility for their Lobster Fest event.
- They are expecting approximately 450 attendees.
- Saturday, June 6, 2026, at 9:00 a.m. to Sunday, June 7, 2026, at 12:00 p.m.
- They will cover the costs of maintenance, equipment for tables and chairs, and the facility rental.
- A total of \$1,050.00 will be returned to the school. The total contract amount is \$2,862.88.

**GB20260127-07** Sylvain Simpson **MOVED THAT** the Richelieu Club rental be approved. Seconded by Natalie Szabo.

Carried **UNANIMOUSLY**

#### Pickleball

- January 15, 2026 – May 7, 2026
- Schedule: Every Thursday from 7:00 p.m. to 9:00 p.m.
- Amount returned to the school: \$560.00
- Total contract amount: \$643.86



- January 8, 2026 – May 14, 2026
- Schedule: Every Thursday from 7:00 p.m. to 9:00 p.m.
- Amount returned to the school: \$640.00
- Total contract amount: \$735.84

#### Badminton

- January 7, 2026, to April 29, 2026
- Every Monday and Wednesday, from 6:30 p.m. to 9:30 p.m.
- Amount returned to the school: \$1,590.00.
- Total contract amount: \$1,828.10.

**GB20260127-08** Daphne Petersen MOVED THAT the pickleball, volleyball and badminton rentals be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

#### 7.5 Update on Budget

- The principal gave the members an update on the budget for November and December 2025.
- Currently 230 of 560 students have an outstanding school fee balance. This represents 41% of the school population.
- The first notice will be sent on Friday, January 30, 2026.

#### 7.6 Subject Time Allocation (STA)

- The subject time allocation for the 2026–2027 school year was discussed with the Teacher Council and several staff members. On Tuesday, January 20, 2026, the Teacher Council approved the proposed subject time allocation for 2026–2027.
- The principal reviewed the STA with members indicating that there was a minor change to the Alternative Path, and some options were added. Most grade levels are status quo.
- In Secondary 4, there are only four periods allocated to each elective, and students may select only one elective. According to the promotion policy, any student who is in a failure position in French while advancing to Secondary 4 will be required to repeat Secondary 3 French. These students will also be mandated to enroll in the French elective the following year. If this requirement prevents a student from enrolling in a science prerequisite, parents may contact the school to discuss the situation. Such requests will be reviewed and addressed on a case-by-case basis.
- In the electives, the addition of a multi-sport development concentration may result in students being redirected from the Physical Education elective, which could lead to the need to close one Physical Education section.

**GB20260127-09** Daphne Petersen MOVED THAT the 2026-2027 subject time allocation be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

#### 7.7 Civility in Schools

- The government has issued directives to be followed regarding civility in schools. We are still waiting for the template that we will need to use in this regard. All employees of the Sir Wilfrid Laurier School Board received a memo last week.
- Our Code of Conduct will be reviewed in May 2026, as is done each year. By then, we should have received the template. We will keep you updated as the process moves forward. If you have any questions, we remain available.

#### 7.8 Criteria for the Selection of a Principal

The members discussed the wording in the criteria to become a principal document and agreed to amend the statement to explicitly include the community. It was resolved that the line be revised to read: “Encourage concerted action between the parents, the students, the school team, **the community**, and all concerned, their participation in the life of the school and their collaboration in fostering academic success.”

**GB20260127-10** Sylvain Simpson MOVED THAT the letter regarding the criteria for the selection of a principal be approved, with the following amendment: in the Responsibilities of the School Principal document, add “the community” to the sentence: “Encourage concerted action between the parents, the students, the school team, **the community**, and all concerned, their participation in the life of the school and their collaboration in fostering academic success.” Seconded by Laurie Matthews.

Carried UNANIMOUSLY

### 8.0 Field Trips/Activities

#### 8.1 Hockey Alumni vs Senior Hockey team



- On Tuesday, February 17, 2026, we will organize a hockey game at the Lachute Arena in which LRHS alumni hockey players will face the senior hockey team.
- Students in Secondary 3, 4, and 5, as well as DP3, Pre-Work, and Semi-Skilled students, will be invited to attend the game at the arena.
- The buses will leave the school at 12:00 p.m. and return to LRHS in time for fourth period.
- Tickets will be sold for \$5 to cover the cost of transportation. A maximum of two buses will be available. Reservations will be on a first-come, first-served basis.

**GB20260127-11** Sylvain Simpson **MOVED THAT** the Hockey Alumni vs Senior Hockey team trip be approved. Seconded by Laurie Matthews

Carried **UNANIMOUSLY**

### 8.2 Equestrian Club: Sleigh Ride Activity

- The Equestrian Club would like to organize a sleigh ride at Stéphane Bédard Farm in Lachute.
- Students will enjoy the outdoors in the company of horses.
- The activity will take place on Wednesday, February 25, 2026. Students will leave the school at 9:00 a.m. and return at 11:30 a.m. Transportation will be provided by school bus.
- There will be two teachers and one supervisor accompanying the students. The maximum number of participants is 24 students, which represents a supervision ratio of one supervisor per eight students.
  - The cost of the activity at the farm, transportation, and teacher release time will be covered by the ECA budget measure

**GB20260127-12** Daphne Petersen **MOVED THAT** the Equestrian Club trip be approved. Seconded by Bethany Cere.

Carried **UNANIMOUSLY**

### 8.3 Equestrian Club: Visit to the RCMP

- The Equestrian Club would like to organize an outing for all members to the RCMP stables and Apple Saddlery.
- Students will participate in a guided tour of the RCMP stables, followed by lunch on site. After lunch, the group will travel to Apple Saddlery, Canada's largest tack store, where students will have the opportunity to browse and shop.
- This will be an all-day activity taking place on Tuesday, March 24, 2026.
- The outing will be supervised by two teachers and one supervisor, with a maximum of 30 students, resulting in a supervision ratio of 1:10.
- The cost of transportation, teacher release time, and the activity will be covered by the ECA budget measure.

**GB20260127-13** Sylvain Simpson **MOVED THAT** the Equestrian Club trip be approved. Seconded by Daphne Petersen.

Carried **UNANIMOUSLY**

### 8.4 McDonalds visit for the FSL DP classes

- Emma Kennedy is offering to take the students from her most deserving DP class to McDonald's for lunch as part of a class award system.
- The selected class will walk to McDonald's and will miss class time to participate in the activity. Students will be required to place their orders in French.
- The entire class will walk to the restaurant.
- There is no cost to the school as Ms. Kennedy will go during one of her classes.
- Students will pay for their lunch and families will be made aware.

**GB20260127-14** Sylvain Simpson **MOVED THAT** the McDonald visit be approved. Seconded by Natalie Szabo.

Carried **UNANIMOUSLY**

## 9.0 Fundraisers

### 9.1 Grad Bake Sale

- The Grad Committee would like to host a grad bake sale on Friday, February 13, 2026.
- All proceeds will go toward reducing the cost of Prom for all students.

**GB20260127-15** Sylvain Simpson **MOVED THAT** the Grad Bake Sale be approved. Seconded by Daphne Petersen.

Carried **UNANIMOUSLY**

### 9.2 Days For Girls Fundraiser

- *Days for Girls Valentine's Fundraiser- Candy-grams: Students will sell candy-grams for three days at lunch leading up to Friday, February 13, 2026. On that day, a group of 11 students will need to be excused from fourth period to deliver the candy-grams.*
- *Candy-grams will be sold for no more than \$2.50 each.*
- *All proceeds will support the Days for Girls Foundation. No profit will be made by the school.*

**GB20260127-16** *Natalie Szabo MOVED THAT the Days for Girls fundraiser be approved. Seconded by Narnia Pacheco.*

**Carried UNANIMOUSLY**

### 9.3 Fundraiser at Carnival week

- *Lunch Activities: Monday to Thursday: Broomball and/or tug-of-war during lunch.*
- *Friday before March Break: Extended lunch to play casino-style games. Most games will be free, while a few games may have a small cost to raise funds for leadership activities.*
- *All profits will be deposited into the 84SD-LEAD account. If there is a balance at the end of the year it will be carried over.*

**GB20260127-17** *Daphne Petersen MOVED THAT the carnival week fundraiser be approved. Seconded by Sylvain Simpson.*

**Carried UNANIMOUSLY**

## 10.0 Reports

### 10.1 PPO

- *Honor roll recognition for students is being discussed.*
- *Teacher appreciation week in February. Sara Ogilvie will reach out to parents for help.*

### 10.2 Principal

- *We are currently concluding the re-registration process for the 2026–2027 school year. There is a potential of 612 students for re-registration, which includes all current Secondary 1 to 4 students, as well as new Secondary 1 students coming from our feeder schools.*
- *To date, we have completed 99% of the process, with 607 students confirmed for the 2026–2027 school year. This is similar to last year's numbers at the same time. Our current enrollment is 560 students, and we expect to remain above this number but could lose students over the summer. We will continue to provide updates.*
- *During February, we will begin the staffing process for the 2026–2027 school year, working in collaboration with HR.*
- *The last day of regular classes is Tuesday, June 9, 2026. We must have an offer of remediation for students to prepare for exams. The memo with information on the end of year instructional and examination period has been sent to all teachers. The final exam schedule should be ready by March 30.*
- *All Secondary 5 students are encouraged to begin applying to post-secondary institutions for the 2026–2027 school year. A message will be sent to all families of Secondary 5 and Semi-Skilled students with information on how to apply. Rather than organizing a general meeting, families will be encouraged to reach out directly to our guidance counselor for assistance with CEGEP registration or DEP applications through the Adult Education sector.*
- *On Tuesday, February 3, 2026, LEARN Quebec is organizing a session for families on preparing for a vocational program. The session will take place from 7:00 p.m. to 8:00 p.m. Families will be informed, and the session will also be posted on Facebook.*
- *On Monday, March 9, 2026, all our Physical Education teachers will attend CPR training with the ACT Foundation. This training will qualify them to teach CPR to our Secondary 3 students, so they will all become certified. Trained teachers will also be able to train staff members. All funds from the CPR Secondary 3 measure, totaling \$925, will be used for this initiative.*
- *LRHS will be represented at the LCEEQ conference. Our CLC coordinator and CCQ teacher will attend the conference from Monday, February 16, 2026, to Tuesday, February 17, 2026.*

### 10.3 Teachers

- *On Wednesday, December 17, 2025, and Thursday, December 18, 2025, 4 to 5 students performed a small dance show at the Théâtre des Petits Bonheurs in Lachute.*
- *An extra hockey tournament was organized for the junior hockey team in Laval. Expenses for the tournament, including teacher release time and bus transportation, were covered by ECA measures.*
- *On Thursday, January 15, 2026, our Guidance Counselor and Special Education Technician visited Construct-Plus Vocational Training centre in St-Eustache. Approximately 30 students from Secondary 3 to 5 to explore the school and learn about its post-secondary programs. The outing took place from 8:00 a.m. to 12:00 p.m.*

*For the Holiday Week, we had several activities going on:*



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD



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- Best Locker Area Decoration Competition
- Snowman Finding Contest
- Christmas Café Karaoke
- Spirit Day – Pyjama Day
- The articulation process is currently underway with our elementary feeder schools. These meetings help identify future LRHS students with special needs and allow us to better prepare for the upcoming school year. The process is coordinated by the Pedagogical Services Department, and we will stay in regular communication with them to ensure that our list of students matches theirs.
- We will soon begin IEP reviews. A schedule will be provided to all teachers shortly. This process ensures that all students with an IEP are discussed and that their families are informed of any changes or modifications made.
- On Thursday, May 7, 2026, we will host both the Dance Show and a Visual Art Show. The Art Show will run from 3:30 p.m. until 6:30 p.m., when the Dance Show begins. All families will be invited to attend.
- The end of Term 2 will be on Friday, February 6, 2026. Teachers are currently preparing to finalize projects and evaluations in order to produce report cards for the second term.
- Report cards will be available to families on Monday, February 23, 2026, and parent-teacher interviews will be held on Thursday, February 26, 2026 online.
- Administration will continue to stay connected with vulnerable students after Term 2, and letters will be sent home as needed.
- On Sunday, February 22, 2026, our school will participate in the Ethics Bowl competition. Students will miss a day of school to prepare on Thursday, February 19, 2026. A total of 10 students and two teachers are involved.
- On March 19 during third period LRHS will host a guest speaker on resilience, free of charge. 4Korners has partnered with Paralympic athlete John Leslie to offer a motivational conference as part of Mental Health Awareness Attendance is mandatory for all Secondary 3 and DP3 students., with Secondary 4 and 5 students invited if interested.
- Leadership Week Activities – Valentine’s Day & Pre-March Break: The leadership group has started organizing activities for the week prior to March Break and Valentine’s Day. A full schedule will be shared with all staff. Planned activities include:
  - Formal Dress Day and a “Guess the Love Song” game over the intercom.
  - Lunch Activities (Monday–Thursday): Broomball and/or tug-of-war.
  - Friday before March Break: Extended lunch to play casino-style games. Most games will be free, while a few games may have a small cost to fundraise for leadership. For example, throwing a sponge at a teacher will cost \$1 for 2 throws.

#### 10.4 Parents Committee

The following will contain the highlights of the Thursday January 8, 2026. [Parents' Committee to Council of Commissioners Report- jan 2026](#)

#### 10.5 CLC

- Here's a link to this month's report: [January Report 2025-26](#)

#### 11.0 Question Period

#### 12.0 Varia

##### E-votes

##### 1. Field Trip to La Ronde

- End of year activity for all Secondary 1 and DP1 students
- They will be accompanied by the number of adults needed for a ratio of 1:15
- Transportation: By bus.
- The trip will extend beyond regular school hours; parents will be asked to pick up students at school and in a location on the way off of highway 15.
- Thursday June 18, 2026.
- Cost: Because this activity is not linked to any pedagogy, students will pay 65\$. The measure Inspiring Schools may help reduce the cost if there is still money left. If not, the cost will remain 65\$
- We know that we will see you before the outing, but we need to start advertising it on Monday March 16, 2026.

##### 2. Field Trip to IGA

- For students in the DP2 program
- Purpose: The students will be challenged to plan a nutritious meal within a budget, select and locate the ingredients at the grocery store, then prepare the meal.

- Accompanied by their teacher, their special education technicians, and attendants, students will go as part of their math class.
- Transportation: Carpooling
- Schedule: Regular school hours.
- Date: Friday March 27, 2026 during period 2
- Cost: Free of charge for students, covered by the social solidarity for the cost of the food that will be purchased.

3. **Field Trip to the NextGen Assembly of Leaders**

- For students in in Leadership. A total of 6 students will be participating 3 students in Secondary 3 and 3 students in Secondary 5
- Purpose: A group of students will travel to Ottawa with other students from the school board. They will learn about democracy and participate in the Senate with Senator Loffreda.
- Accompanied by Daniel Johnson and other adults from the head office
- Transportation: By bus
- Schedule: Extension of the regular day at school. The six students will leave at 6:00 am and come back in the evening.
- Date: Monday April 13, 2026
- Cost: 25\$
- We know that we will meet you before the outing, but the registration needs to be done now

4. **Field Trip to the Senior Vankleek Hill and the Rotary Apartments in Lachute**

- For students in music with Mr. Stagg. A total of five students will be chosen to accompany Mr. Stagg.
- Purpose: Build links with the community, share the music program with community partners
- Transportation: Carpooling
- Schedule: Regular school hours.
- Date: Tuesday March 24, 2026. Students will miss periods 2, 3 and 4.
- Cost: Free of charge

5. **Concession Stands at Sporting Events**

- Organized by students in Leadership
- Leadership students will sell during sporting events and they keep the profit in their account. The funds will serve to sustain activities Leadership students organize in the school.
- The idea was already approved where the funds would go for ECA activities but now we are changing the destination fund and we need GB approval.
- They will start when games are taking place with the first game on Saturday March 14, 2026, and they will sell for the flag football season.

**GB20260311** – Laurie Matthews *MOVED THAT* the five activities listed above be approved. Seconded by Melissa Hadley.

**Carried**

Next meeting: March 31, 2026

**GB20260127-18** Sylvain Simpson *MOVED THAT the meeting be closed at 8:14 p.m. Seconded by Natalie Szabo.*

Carried **UNANIMOUSLY**

Minutes approved on Tuesday, March 31, 2026.



Principal



Chairperson

Submitted by:  
Susan O'Keeffe, Recording Secretary