



Minutes of the second (2nd) meeting of the 2025-2026 LRHS Governing Board held on Tuesday, October 28, 2025 at 6:30 p.m. via Teams.

Present: Chloée Alary, Tara Anderson, Cindy Angelini, Michelle Deslauriers, Melissa Hadley, Narnia Pacheco, Sylvain Simpson, Natalie Szabo, Parents; Bethany Cere, Elaine Jetté, Laurie Matthews, and Daphne Petersen, Teachers

Alternate parents: Thalia Thorburn, Ledis Beaudin Valdes

Also present were: Nadia Anwar, Ken Gordon, Administrators

Regrets: Sara Ogilvie, Support Staff (CLC Coordinator), Jennifer Turcotte, alternate parent

The principal called the meeting to order at 6:30 p.m.

1.0 Verification of Quorum and presentation of GB Members

2.0 Additions to the Agenda

In 7.8 Deeds of Establishment - add the Three-year Plan

3.0 Approval of Agenda

GB20251028-01 Daphne Petersen MOVED THAT the agenda be approved with the addition. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

4.0 Approval of Minutes of September 30, 2025

GB20251028-02 Sylvain Simpson MOVED THAT the minutes of September 30, 2025 be approved. Seconded by Natalie Szabo.

Carried UNANIMOUSLY

5.0 Question Period

6.0 Business Arising

6.1 Governing Board Training PowerPoint

The full PowerPoint presentation for the governing board training that took place on October 8, 2025

[GB Training 2025_10_08_Final](#)

7.0 New Business

7.1 Obligatory Content

- The vice-principal presented the [ACGC 2025 - 2026](#) for Governing Board Approval.
- Academic and Career Guidance Content, Content for the Development of Personal and Social Competencies and Content in Sexuality Education.

Michelle Deslauriers entered the meeting at 6:39 p.m.

- Tara Anderson asked whether the feeder schools are following the same program structure as LRHS or if they have their own separate approach. The Vice Principal responded that he was not certain about the specific practices at the feeder schools. The principal explained that the presentation shown today reflects what is taught at the high school level, and similar documents exist for the elementary grades as well.

GB20251028-03 Laurie Matthews MOVED THAT the Academic and Career Guidance Content, Content for the Development of Personal and Social Competencies and Content in Sexuality Education be approved. Seconded by Tara Anderson

Carried UNANIMOUSLY

7.2 Anti-Bullying, Anti-Violence Plan (ABAV)

- Following our presentation in September 2025, we began work on the Our School Survey. Sara Ogilvie and Ken Gordon are currently preparing the survey and developing additional questions that the school can include.
- This year, the proposed questions focus specifically on Diversity, Equity, and Inclusion (DEI) and on fostering a sense of belonging for all students. This continues to be a central theme for LRHS, and one that requires ongoing attention. Promoting tolerance and acceptance remains an essential part of our school culture. Three new questions were added to the survey to respond to this theme.
- Ken Gordon has formed a committee dedicated to this topic, which will also contribute to the development of the 2025–2026 school year plan. The current committee members are Sara Ogilvie, Ken Gordon, Tina Viger, and Julie Piette.
- The next key deadline is November 30, 2025, for submitting our plan to the head office, including the required Governing Resolution. The plan, using the updated template, will be presented at the Governing Board Meeting on November 25, 2025.

7.3 Budget Update

- Being vigilant with spending to respect the budget cuts ensuring that no service to students is being compromised.
 - [GB REPORT 184 September 2025](#)

7.4 School Fees Review

- School fees are available on the Mozaik Parent Portal. The deadline to pay is November 30, 2025. All families have been charged only for the services and items they are using, and the invoices provide a detailed breakdown of these charges.
- For transparency purposes, we need a resolution confirming that the Governing Board has been informed of the modifications to school fees, which reflect minor cost variations. (supervision fees changed slightly due to a change in student enrolment) The principles of the school fees presented in May 2025 remain unchanged.

GB20251028-04 Melissa Hadley MOVED THAT the modified school fees be approved. Seconded by Tara Anderson.

Carried **UNANIMOUSLY**

7.5 Shakespeare Play

- The ELA Department has proposed that the Shakespeare Company return to LRHS for a performance of A Comedy of Errors. The proposed date for the presentation is March 10, 2025. This event will be offered to all Secondary 1 and 2 students, as well as Diversified Path students in Years 1 and 2.
- The presentation will be free of charge for all students and will take place in the afternoon. The invoice for the performance will be sent directly to the school and covered through the Agir Autrement Measure.

GB20251028-05 Sylvain Simpson MOVED THAT the Shakespeare Play be approved. Seconded by Laurie Matthews.

Carried **UNANIMOUSLY**

7.6 Standards and Procedures

[LRHS Standards and Procedures 2025-2026](#)

- Please note that this document is not distributed to all families. It is presented to the Governing Board, and the school refers to it as needed.
- Teachers are informed of its contents and have the opportunity to make revisions each year during the annual review process.
- As a flexible document, it may also be updated during the school year when necessary.
- For reference this evening, we will be using the English version.

GB20251028-06 Sylvain Simpson MOVED THAT the LRHS Standards and Procedures for Secondary be approved as presented. Seconded by Laurie Matthews.

Carried **UNANIMOUSLY**

7.7 Lockdown Practice

- To ensure that all Governing Board members are informed, please note that a resolution will be required for this item.
- As recommended by the Head Office and supported by the Lachute Police Department, it is important that every school conduct lockdown practice procedures. Our community agent has proposed that we carry out a joint practice in collaboration with the police force.
- This exercise will involve staff, students, and members of the police, who will also use the opportunity to review their own procedures.
- All families, teachers, and students will be informed in advance.
- The lockdown practice is scheduled to take place during 4th period on November 19, 2025.



GB20251028-07 Bethany Cere MOVED THAT the Governing Board of LRHS approves the organization of a lockdown practice to take place during 4th period on November 19, 2025, in collaboration with the Lachute Police Department. Seconded by Sylvain Simpson.

Carried **UNANIMOUSLY**

7.8 Deeds of Establishment and Three-year Plan

- The Executive Committee of the Sir Wilfrid Laurier School Board has authorized for consultation the following document at its regular meeting of August 27, 2025: Resolution no. EC-250827-TS-0010: Deeds of Establishment 2026-2027. This document is authorized for consultation from October 9, 2025, to November 25, 2025.

[Letter GB Deeds 3-Year Plan 2025-10-03](#)

- Each school and centre should examine their respective deed of establishment and provide a written response by November 25, 2025, to jthompson@swlauriersb.qc.ca. A response is required from all consulted stakeholders even if there are no recommendations. The response in such a case would simply be that the governing board has no comments or recommendations

GB20251028-08 Tara Anderson MOVED THAT the LRHS Deeds of Establishment be approved with no comments. Seconded by Elaine Jetté.

Carried **UNANIMOUSLY**

- The Governing Board is consulted within the same time frame, on the Three-Year Plan for the Allocation and Destination of Immovables of the Sir Wilfrid Laurier School Board for the years 2026-2027, 2027-2028 and 2028-2029. Please ensure that your Governing Board provides your Parents' Committee representative their comments on said three-year plan for your specific school. The Parents' Committee will then provide the head office with all comments received. Questions on these documents can be addressed to your school principal.
- The LRHS three-year plan is status-quo.

8.0 Field Trips/Activities

8.1 Equestrian Club Field Trip to the SRA Stables

- The Equestrian Club is proposing an outing to the Swiss Riding Academy for a Horsemanship and Riding Lessons activity.
- Students will depart at 9:00 a.m. and return in time for third period. All participants will travel by bus.
- The activity is scheduled for November 27, 2025, maintaining a 1:8 supervision ratio.
- All costs, including the activity fee, transportation, and substitution will be covered by the Extra-Curricular Measure.

GB20251028-09 Michelle Deslauriers MOVED THAT the Equestrian Club Horsemanship and Riding Lessons Activity be approved. Seconded by Laurie Matthews.

Carried **UNANIMOUSLY**

9.0 Fundraisers

9.1 Europe Trip Fundraisers

The Fact and Fiction Club would like to organize several fundraising activities throughout the school year.

The proposed fundraising activities are as follows:

- World's Finest Chocolate Sales: from October 29, 2025, through April 2026
- Christmas Wine Basket Raffle: ticket sales from November to Christmas Break; draw on December 17, 2025; tickets at \$5 each or \$20 for 5
- Grocery Bagging Fundraisers at Maxi and Super C (Lachute): select weekends in January, February, and March
- Valentine's Basket Raffle Tickets: February 2026
- Fundscrip Gift Card Sales: November 2025 to April 2026

GB20251028-10 Sylvain Simpson MOVED THAT the Fact and Fiction Fundraising Activities be approved. Seconded by Michelle Deslauriers.

Carried **UNANIMOUSLY**

10.0 Reports

10.1 PPO

Will be reported during the CLC presentation.

10.2 Principal

- The school is currently without a librarian. Due to recent budget constraints, we are required to request permission to hire a replacement. This request was submitted during the week of October 20, 2025, and we are still awaiting a response.
- In the meantime, the library remains open at lunchtime for students who wish to work quietly or spend time with friends. Teachers are overseeing supervision. However, book borrowing services are temporarily suspended as we do not have access to the tracking system while the librarian is away.



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD



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- All Secondary 3 students, or those of equivalent age, participated in the vaccination clinic held on October 21, 2025. Feedback was positive, and the school nurse indicated that she will return to accommodate any students who were absent that day.
- Our Secondary 2 students, or students of equivalent age, will also benefit from a dental sealer service provided by the CISSS team. This initiative will begin on November 3, 2025, and communications have already been sent to all families.
- Graduation photos for Secondary 5 and Alternative Path graduating students are scheduled for November 19, 2025. Retakes for regular school photos will also take place on that same day.
- Finally, the remediation schedule for all teachers has been posted on the school website, and reminders will be sent regularly to families to encourage participation.

10.3 Teachers

- \$1,378 was collected for the Terry Fox Foundation. The Terry Fox Run took place smoothly, and students demonstrated excellent participation and behavior throughout the event.
- As we approach the end of term on October 31, 2025, teachers and students are finalizing assessments and preparing for report cards.
- Parent-Teacher Interviews will take place on November 27, 2025, and will be held in person from 4:00 p.m. to 5:30 p.m. and again from 6:30 p.m. to 8:00 p.m. As in previous years, appointments will be required.
- Report cards will be made available to all families on the Mozaik Parent Portal on November 19, 2025.
- This week, we are fully in Halloween mode. The Leadership students have organized several fun activities for the week, culminating in an extended lunch period on October 31, 2025.
- The Fact and Fiction class will present their annual Remembrance Day Ceremony on Wednesday, November 12, 2025, for all LRHS students and the community. The schedule is as follows:
 - Second period: Secondary 1 (DP1) and Secondary 2 (DP2) students
 - Fourth period: Secondary 3, 4, 5, and all Alternative Path students (DP3, Pre-Work, and Semi-Skilled students), during which members of the community will also be invited
- Students participating in the Fact and Fiction class will be absent from regular classes from November 10 to 12, 2025. Teachers have been informed, and a message will be sent to all families with this information.
- On Monday, November 3, 2025, LRHS will host an Education Fair in partnership with Polyvalente Lavigne. The fair will be available to both students and families:
 - Students: 1:30 p.m. – 3:20 p.m.
 - Families and students: 5:00 p.m. – 7:00 p.m.
 - A list of participating schools and programs will be distributed to all families in advance.

10.4 Parents Committee

- First meeting held and executive positions were elected.
- A new elementary commissioner was elected, Tanya Minchella, Jules Verne Elementary as Tara Anderson stepped down.

PC Report of the Head Office: [PC Report October2025](#)

10.5 CLC

- [CLC Report](#) as presented by the principal. Highlight on the annual golf tournament. Thank you to all those who organized and volunteered.

11.0 Question Period

12.0 Varia

13.0 Adjournment

GB20251028-11 Sylvain Simpson MOVED THAT the meeting be closed at 7:47 p.m. Seconded by Tara Anderson.

Carried **UNANIMOUSLY**

Minutes approved on November 25, 2025



Principal



Chairperson

Submitted by:

Susan O'Keefe, Recording Secretary