



Minutes of the first (1st) meeting of the 2025-2026 LRHS Governing Board held on Tuesday, September 30, 2025 at 6:30 p.m. via Teams.

Present: Chloée Alary, Tara Anderson, Cindy Angelini, Michelle Deslauriers, Melissa Hadley, Narnia Pacheco, Sylvain Simpson, Natalie Szabo, Parents; Bethany Cere, Elaine Jetté, Laurie Matthews, and Daphne Petersen, Teachers; Sara Ogilvie, Support Staff (CLC Coordinator)

Alternate parents: Thalia Thorburn, Jennifer Turcotte, Ledis Beaudin Valdes

Also present were: Nadia Anwar, Ken Gordon, Administrators; Désirée Ramacieri, Commissioner

Regrets:

The principal called the meeting to order at 6:30 p.m.

1.0 Verification of Quorum and presentation of GB Members

Done by the principal.

2.0 Additions to the Agenda

3.0 Approval of Agenda

GB20250930-01 Tara Anderson MOVED THAT the agenda be approved. Seconded by Sylvain Simpson.

Carried **UNANIMOUSLY**

4.0 Presentation and Approval of the Internal Rules and Procedures

The Internal Rules document was explained by the principal. The document is a living document and can always be revised.

GB20250930-02 Tara Anderson MOVED THAT the internal rules and procedures be approved. Seconded by Sylvain Simpson.

Carried **UNANIMOUSLY**

5.0 Disclosure of Conflict of Interest

Please make sure the document is filled out ASAP by all members and sent back to Kristina Young. All members must sign it.

6.0 Elections

6.1 Election of a Chairperson

Tara Anderson nominated Cindy Angelini – accepts - Congratulations

6.2 Election of a Vice-Chairperson

Cindy Angelini nominated Chloée Alary – accepts - Congratulations

7.0 Appointment of Recording Secretary and Payment

GB20250930-03 Chloée Alary MOVED THAT Susan O'Keeffe be appointed as the recording secretary for the 2025-2026 school year with a stipend of \$75 per meeting. Seconded by Melissa Hadley.

Carried **UNANIMOUSLY**

8.0 Dates, time and place of meetings

GB20250930-04 Bethany Cere MOVED THAT the 2025-2026 meetings of the GB of LRHS will be held at 6:30 p.m. on Teams on September 30, October 28, November 25, December 16, 2025, January 27, March 31, April 28, May 19 and June 23, 2026. Seconded by Sylvain Simpson.

Carried **UNANIMOUSLY**

9.0 Approval of Minutes of June 17, 2025

GB20250930-05 Sylvain Simpson MOVED THAT the minutes of June 17, 2025 be approved. Seconded by Michelle Deslauriers.

Carried **UNANIMOUSLY**

The minutes from the AGA in the package are for your viewing only. They will be approved at the 2026-2027 AGA. They will be posted as unofficial minutes until the next AGA.

10.0 Question Period

No questions.

11.0 Business Arising

11.1 Review of Items Approved at AGA

The following resolutions were approved by the GB parents at the AGA and need to be reviewed for all members to vote on.

Sale of Grad Hoodies – Secondary 5 Students

- We propose selling grad hoodies for all Secondary 5 students. There is no profit for the school; each hoodie will cost \$40, with an additional \$3–\$5 for personalization, if requested.

GB20250918-06 Tara Anderson MOVED THAT the sale of grad hoodies be approved. Seconded by Sylvain Simpson.

Secondary 4 English Class Field Trip – Escaparium

- Date: Thursday, October 30, 2025
- Class: Secondary 4 English “Monsters and Villains”
- Purpose: Students are completing a mystery unit and will engage in an escape-room style challenge as a culmination activity.
- Schedule: Depart LRHS at 12:30 PM, return at 7:30 PM. Families will oversee pick-up at the school.
- Transportation: Bus
- Supervision: Five teachers (ratio of 1:6 as per Escaparium requirements)
- Costs: \$51.38 per student for entry; bus cost \$786.61. Fees will be fully covered by the Inspiring School measure, so the trip is free for students.

Cross-Country Event – Secondary Students

- Date: Thursday, October 9, 2025
- Location: Parc Saint-Jean Bosco, Joliette
- Supervisor: Ms. Laura McTavish (with Mr. Cass joining if more than 20 students participate)
- Details: Students will participate in a cross-country race. Registration is \$13.60 per student, to be covered by the student. Families will remain on-site throughout the event. Transportation is the responsibility of the families. The school will cover Ms. McTavish’s substitution.

Leadership Team Retreat

- Dates: Thursday, October 2 – Friday, October 3, 2025
- Purpose: Students will organize activities for the LRHS student body in a retreat format.
- Supervision: Daniel Johnson from PSD will attend.
- Schedule: Depart Thursday, return Friday at 12:30 PM
- Costs: Bus and meals covered through the leadership grant from last year. Substitution for Thursday will be covered by the school. The trip is free for students.

GB20250918-07 Chloée Alary MOVED THAT the three field trips as listed above be approved. Seconded by Tara Anderson.

GB20250930-08 Melissa Hadley MOVED THAT the four resolutions passed at the AGA be approved. Seconded by Laurie Matthews.

Carried **UNANIMOUSLY**

12.0 New Business

12.1 Governing Board Training Session

The first [Governing Board training session](#) will take place on Wednesday, October 8, 2025, for those interested in attending. RSVP by clicking on the link in the invitation.

12.2 Rental of School Facilities

The principal would like to have a blanket approval to ensure that administration can approve rentals without having to wait for the GB meeting in order to be able to confirm to the renter. The rentals will always be brought to GB for approval.

GB20250930-09 Laurie Matthews MOVED THAT the administration can accept rentals during the school year if necessary and then bring the information to the GB to approve. Seconded by Bethany Cere.

Carried **UNANIMOUSLY**

Club de Badminton d'Argenteuil

- Participants: 25
- Supervisors: 3
- Schedule: Mondays and Wednesdays, 6:30–9:30 pm
- Dates of Use: September 10 – December 17, 2025 (28 nights)
- Rental Rate: \$60/night
- Contract Total: \$1,931.58
- Maintenance Costs: None (regular staff present)
- Amount Returned to the School: \$1,680.00

Ligue de Basketball d'Argenteuil

- Participants: 15–20
- Supervisors: 1
- Schedule: Tuesdays, 7:00–9:00 pm
- Dates of Use: September 2 – December 16, 2025 (16 nights)
- Rental Rate: \$50/night
- Contract Total: \$919.80
- Maintenance Costs: None (regular staff present)
- Amount Returned to the School: \$800.00

Guay Volleyball

- Participants: 20–30
- Supervisors: 1
- Schedule: Thursdays, 7:00–9:00 pm
- Dates of Use: September 11 – December 18, 2025 (13 nights)
- Rental Rate: \$40/night
- Contract Total: \$597.87
- Maintenance Costs: None (regular staff present)
- Amount Returned to the School: \$520.00

Club Haltérophilie du Nord

- Participants: 25
- Supervisors: 2
- Schedule: Daily, 7:00 am – 11:00 pm
- Dates of Use: July 1, 2025 – June 30, 2026
- Contract Total: \$6,898.50
- Maintenance Costs: None (regular staff present)
- Amount Returned to the School: \$6,000.00

Les Écoles de Soccer de Montréal

- Participants: Variable
- Supervisors: 1
- Schedule: Tuesdays, 6:30–8:30 pm
- Dates of Use: October 2025 – April 2026 (24 dates selected)
- Rental Rate: \$40/hour (2 hours per night)
- Contract Total: \$2,207.52
- Maintenance Costs: None (regular staff present)
- Amount Returned to the School: \$1,920.00

Club Haltérophilie du Nord– One-Day Event

- Participants: 25–50
 - Supervisors: 2
- École secondaire régionale Laurentian • Laurentian Regional High
448, avenue d'Argenteuil
Lachute (Québec) J8H 1W9



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD



École secondaire régionale Laurentian • Laurentian Regional High
448, avenue d'Argenteuil
Lachute (Québec) J8H 1W9



450 562-8571



lrhs.swlauriersb.qc.ca

- Schedule: Saturday, October 4, 2025, 9:00 am – 4:00 pm
- Dates of Use: October 4, 2025
- Contract Total: Payment covers only maintenance personnel (7 hours at \$40/hour = \$321.93)
- Maintenance Costs: Covered by the rental payment
- Amount Returned to the School: \$0

Club Haltérophilie du Nord– One-Day Event

- Participants: 25–50
- Supervisors: 2
- Schedule: Saturday, January 24, 2026, 9:00 am – 4:00 pm
- Dates of Use: January 24, 2026
- Contract Total: Payment covers only maintenance personnel (7 hours at \$40/hour = \$321.93)
- Maintenance Costs: Covered by the rental payment
- Amount Returned to the School: \$0

Club Haltérophilie du Nord– Two-Day Event

- Participants: 25–50
- Supervisors: 2
- Schedule: Friday, May 1, 2026, 4:00 pm – 9:00 pm; Saturday, May 2, 2026, 6:30 am – 8:00 pm
- Dates of Use: May 1–2, 2026
- Contract Total: Payment covers only maintenance personnel (13.5 hours at \$40/hour = \$620.87)
- Maintenance Costs: Covered by the rental payment
- Amount Returned to the School: \$0

Foire de Noël – MRC Argenteuil

- Participants: 1,500–2,000
- Supervisors: 1
- Schedule: November 28 – December 1, 2025, 8:00 am – 10:00 pm
- Dates of Use: November 28 – December 1, 2025
- Contract Total: Payment covers only maintenance personnel (total \$1,379.70)
- Maintenance Costs: Covered by the rental payment
- Amount Returned to the School: \$0

École de danse Star Dance

- Participants: 50
- Supervisors: 1
- Schedule: Tuesdays and Thursdays, 5:45 pm – 9:45 pm
- Dates of Use: September 16 – December 18, 2025 (23 evenings)
- Contract Total: 23 evenings × 4 hours = 92 hours × \$30/hour, plus 4 hours for maintenance on September 18, 2025; total = \$3,311.28
- Maintenance Costs: Covered by rental payment
- Amount Returned to the School: \$2,760.00

Polyvalente Lavigne Rental

- Participants: 20–30
- Supervisors: 1
- Schedule: Wednesdays and Thursdays, 5:00 pm – 6:15 pm
- Dates of Use: September 17, 2025 – April 1, 2026
- Contract Total: No charge (between the two schools)
- Maintenance Costs: None
- Amount Returned to the School: \$0

GB20250930-10 Chloée Alary MOVED THAT the 11 rentals listed above be approved. Seconded by Sylvain Simpson.

Carried **UNANIMOUSLY**

12.3 Anti-Bullying, Anti-Violence Plan (ABAV)

- We will soon start working on the new template of the ABAV.
- We are starting to set up for the Our School Survey that we will be doing with all students very shortly.

Important Dates

- September 22, 2025—10:00 am: Our School Survey Engagement Session with Learning Bar Team
- October 6, 2025: Our School Survey opens
- November 25: Will be presented to GB and the resolution made
- November 30, 2025: Deadline to submit ABAV Plan with GB resolution
- December 8, 2025: ABAV plan published on school website (English and French)
- April 28, 2026 – End of year report presented to GB and resolution made
- May 9, 2026: Deadline to submit End of Year Report
- June 10, 2026: End-of year report published on school website (English and French)

12.4 Budget

- Governing Board Report - [Budget August 2025](#) (explained by the principal)
- School fees will be sent to parents the week of October 20 as the school was waiting for attestation day and course changes to be completed. Uncollected fees continue to be a problem. Rental money is used to offset this deficit.

Ledis Beaudin Valdes entered the meeting at 7:19 p.m.

- Whereas the 2025-2026 Initial Budget Parameters provide a list of protected and dedicated measures to be transferred to schools and centres;
- Whereas the Governing Board must adopt a resolution confirming the amounts transferred to the school\centre for each dedicated and protected measure;
- Whereas school principals / centre directors have been informed of the budgetary rules for each applicable measure and of the respective, prescribed budgets allocated for transfer to each school / centre for the school year 2024-25;
- Whereas the Resource Allocation Committee (RAC) has made its recommendation to the Council of Commissioners for distribution of some measures;
- Whereas the school / centre's governing board adopts the annual budget as per the Education Act (Chapter. 1-13.3, s.95, s.96.24);

GB20250930-11 Sylvain Simpson MOVED THAT on the recommendation of the school principal the amounts for the following budgetary measures have been transferred to the school for the 2025-2026 school year; and

THAT the Governing Board adopt the following confirmed amounts for each budgetary measure destined for the transfer to the school / centre:

	Budget Allocation
15011 Réussite des élèves en milieu défavorisé – Agir autrement/	\$ 53,222
15012 Social Solidarity	\$ 25,235
15014 Programme de soutien aux apprentissages – Groupes d'études dirigées/ Secondary Aide	\$ 1,909
15025 Seuil minimal de services pour les écoles/ Minimal Service to Schools	\$ 194,555
15028 Activités parascolaires au secondaire/ Extra Curricular Activities	\$ 207,231
15031 Soutien à la mise en place d'interventions efficaces en prévention de la violence, de l'intimidation et pour favoriser un climat scolaire sécuritaire, positive, et bienveillant/ Anti-bullying	\$ 3,405
15103 Volet 1 : Acquisition de livres et de documentaires/ Read in School	\$ 8,767
15186 Sorties scolaire en milieu culturel/ School Outings	\$18,809
15200 Formation en réanimation cardio-respiratoire au secondaire/ CPR course	\$ 925
15231 École Inspirante/ Accessible and Inspiring School	\$ 25,079
15021 Soutien additionnel à la consolidation des apprentissages et à l'engagement scolaire – Volet 1 – Entraide éducative et accompagnement pédagogique en FGJ	\$ 48,283

Seconded by Daphne Petersen.

Carried UNANIMOUSLY

12.5 Budget Cuts Review



- LRHS has a part time secretary. Currently, she is covering the TOS position full-time until March 2026. While she is fulfilling this TOS role, we will not be replacing her as a secretary, resulting in salary savings. We were informed that this saving can be applied toward our budget cuts. Her secretary rate is \$26.40 per hour for 17.5 hours per week, which amounts to \$462 weekly. Our calculation from August 11 to the end of March break (30 weeks) is: $\$462 \times 30 \text{ weeks} = \$13,860$
- For the library in-school reading program, we will allocate \$9,500 toward the budget cuts, leaving \$1,372 in the account for any purchases the librarian may need to make.
- For the Support to Schools, Volet 1, we will reduce the budget by \$23,277, leaving \$25,000 in the account. This ensures students still have access to tutoring services if needed. Eliminating the account entirely would have been too drastic; students can also take advantage of the free remediation offered during lunch. This approach is more prudent.
- We will use the entire amounts in the following accounts for budget cuts:
- Tech Training: \$7,130
- Educational Leadership: \$1,257
- Sex Education: \$2,291
- Anti-Bullying: \$3,405
- Finally, we will reduce the budget for extra-curricular activities by a total of \$30,797.77.
- Total Budget cuts for LRHS \$91,518.00

12.6 Kiss me if you Want – Play

- As part of the sexual education content, we need to show our students, we were able to secure the play Kiss Me If You Want for a free presentation to Sec. 3, DP 3, SS & WOTP students
- This play by Theatre Parminou covers the following themes:
 - STBBI and pregnancy prevention
 - Healthy Romantic Relationships and Sexuality
 - Consent
 - Respect in relationships
- February 18, third period

12.7 Babysitting course

- Kim Kasprzyk is offering a babysitting course. The class will take place at LRHS on Friday, November 7, 2025 from 9 to 5, which is a pedagogical day.
- \$65 per person paid directly to the course teacher. (Up to 50 students)
- Upon completion, participating students will receive a Red Cross certification for the course.
- It will be offered to feeder school students age 11 and over. A small part of the course will be CPR. (Secondary 3 students will get the CPR class this year) It is an English course.

GB20250930-12 Daphne Petersen MOVED THAT the babysitting course be approved as presented. Seconded by Laurie Matthews.

Carried UNANIMOUSLY

13.0 Field Trips/Activities

14.0 Fundraisers

15.0 Reports

15.1 PPO

- We have received many names at the Annual General assembly of parents who wish to participate on our PPO.
- The next big event will be our annual golf tournament. Sara Ogilvie will be calling on these parents if there is a need for volunteers. The golf registration and the online payment are going well but there is still room for more foursomes should you know anyone who wants to play.
- After the golf tournament, a short online meeting will be held with all the proposed names of PPO volunteer parents to discuss the next events and how they can contribute/help.

15.2 Principal

- There are 567 students enrolled for the 2025–2026 school year. Today was the official attestation day, and the attendance results from today are expected to closely reflect this enrollment number.
- Preparations are underway for the Graduation Ceremony on Saturday, October 4, 2025. LRHS is proud to be among the top three schools in the school board for final averages. One of our students is in the top three overall, and another one is ninth.

- The school is fully staffed, with no vacancies. As part of the 2025–2026 budget, the part-time secretary position in the office has been tabled. We will review this position and consider filling it in 2026–2027 if budget conditions allow.
- We also reviewed the requested budget cuts in early August 2025. This review allowed us to maintain late-day bus transportation on Mondays and Wednesdays. We will assess whether additional transportation can be provided once winter sports under the RESQ program begin.
- We will host an RSEQ information meeting for all families on Monday, October 6, 2025 that will provide details on costs, coaching, schedules, and school fees.

15.3 Teachers

- We have a wide range of extra-curricular activities (ECA) proposed by teachers and support staff. Some activities have already begun, while others will be reviewed at the upcoming Teacher Council.
- The start of the school year has gone smoothly. We held our first welcome-back activity, featuring a soccer game; teachers and staff versus students, which provided a fun and engaging afternoon for all.
- We have established a retake day for any exams or evaluations that students may have missed. This service is available to any teacher who wishes to use it. Retakes will take place every Thursday during lunch, starting on Thursday, October 2, 2025.
- Our curriculum night was very successful, with a strong turnout from families and several community partners.
- The first communication report card will be distributed to all families on Friday, October 10, 2025.
- The Terry Fox Run is scheduled for Friday, October 10, 2025, during fourth period.

15.4 Parents Committee

The first meeting is October 9.

15.5 CLC

As presented by Sara Ogilvie.

16.0 Question Period

- In response to a question from Cindy Angelini, MParent will stay on the computer – the name on the APP on a cell phone is Clic école. There are some glitches that the principal will look into.
- In response to a question from Désirée Ramacieri, there is no CPR certification in the course. It is just basic first aid.

17.0 Varia

18.0 Adjournment

GB20250930-13 Sylvain Simpson MOVED THAT the meeting be closed at 8:05 p.m. Seconded by Chloée Alary.

Carried **UNANIMOUSLY**

Minutes approved on October 28, 2025



Principal



Chairperson

Submitted by:
Susan O'Keeffe, Recording Secretary