



Minutes of the eighth (8th) meeting of the 2024-2025 LRHS Governing Board held on Tuesday, June 17, 2025 at 6:30 p.m. via Teams.

Present: Cindy Angelini, Michelle Deslauriers, Melissa Hadley, Renée Kennette, Sylvain Simpson, Natalie Szabo, Parent Representatives; Elaine Jetté, Laurie Matthews, Daphne Petersen, Teacher Representatives

Alternate parents: Ledis Beaudin (voting member this evening)

Also present were: Nadia Anwar, Ken Gordon, Administrators; Sara Ogilvie, CLC Coordinator

Regrets: Chloée Alary, Tara Anderson, Emma Kennedy,

The chairperson called the meeting to order at 6:32 p.m.

1.0 Verification of Quorum

2.0 Additions to the Agenda

Add: 9.1 golf tournament

3.0 Approval of Agenda

GB20250617-01 Natalie Szabo MOVED THAT the agenda be approved with the addition. Seconded by Daphne Petersen.

Carried UNANIMOUSLY

4.0 Approval of Minutes of April 22, 2025

GB20250617-02 Renée Kennette MOVED THAT the minutes of April 22, 2025 be approved. Seconded by Melissa Hadley.

Carried UNANIMOUSLY

5.0 Question Period

No questions.

6.0 Business Arising

6.1 Cure Foundation Update

Thanks to your generosity, LRHS raised \$150 for the Cure Foundation! All donations were made directly through the Cure Foundation's official website, no funds were collected by the school. A heartfelt thank you to everyone who contributed!

6.2 Days for Girls Update

The Days for Girls team held their final fundraiser on June 4, 5, and 6, raising approximately \$362. This brings their total for the year to \$800. Every dollar will be sent directly to our contact in Congo to support this important initiative. Thank you for your continued support!

6.3 Consultation on Policy Concerning the Promotion of Students and Amendments to the Enrolment Criteria Policy

- As outlined in the e-vote, if no comments were submitted to Ms. Alary, she will report that LRHS has no feedback on the two consultations in question.
- [Amendments to Enrolment Criteria Policy](#)
- [Policy Concerning the Promotion of Students Auth Consultation](#)

7.0 New Business

7.1 School Calendar 2025-2026

- Teacher Council has reviewed the 2025–2026 school calendar. This updated copy is now the official version that will be communicated to all families in July. The calendar will also be posted on the LRHS website.
- The first day of school for students is September 2.

This is for your information only. [FINAL LRHS 2025-2026 Calendar ENG](#)

7.2 School Supplies List

- School supply lists for the 2025–2026 school year were emailed to members. Minor adjustments have been made.

New this year:

- A dedicated supply list has been created for students in the Alternative Path.
- A comprehensive supply list is now available for all Diversified Path students.

GB20250617-03 Sylvain Simpson MOVED THAT the school supplies list be approved. Seconded by Natalie Szabo.

Carried UNANIMOUSLY

7.3 Governing Board Annual Report

The Chair presented the annual report.

GB20250617-04 Renée Kennette MOVED THAT the 2024-2025 annual report be approved. Seconded by Melissa Hadley.

Carried UNANIMOUSLY

7.4 Budget Update

Governing Board Budget Report for May 2025: [Governing Board Budget Report May 2025](#)

- Funds from rental revenues will be allocated to offset accounts that are currently in deficit. We still have a few outstanding payments to complete for the 2024–2025 school year.
- We have collected nearly 80% of school fees. Some accounts will need to be cleaned up and written off; however, all outstanding accounts will be sent to collections before the summer break. \$23,500 in school fees remain unpaid.

7.5 Budget 2025-2026

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

GB20250618-05 Sylvain Simpson MOVED THAT, in accordance with the 2025-2026 Budget Parameters, the governing board of Laurentian Regional High School, adopt the school budget for the 2025-2026 school year, as presented by the school Principal, which forecasts revenues of \$191,903.45 and expenditures of \$191,903.45;

AND THAT the budget be submitted to the Sir Wilfrid Laurier School Board for final approval. Seconded by Daphne Petersen.

Carried UNANIMOUSLY

7.6 School Fees 2025-2026

The following documents were emailed to members and explained by the principal:

[Printing Charges - Work Book - 2025-2026.docx](#)

[LRHS School Fees over time](#)

Cost (per student who participates in sports)	Short Description	Description
125.00\$	One Winter Sport	RSEQ One Winter Sport
160.00\$	Flag And 1 Sport	RSEQ Flag Football and One Winter Sport
175.00\$	RSEQ Family Combo	Multiple Sports Family Combo RSEQ
235.00\$	RSEQ Multiple Sports	RSEQ Multiple Winter Sports and Flag Football
35.00\$	Flag Football	RSEQ Flag Football Fall

GB20250618-06 Sylvain Simpson MOVED THAT the school fees for 2025-2026 be approved. Seconded by Laurie Matthews.

7.7 Amendments to by-law place and time

On May 1, 2025, a message was shared regarding proposed amendments to the by-law concerning the Date, Time, and Place of Council and Executive Committee Meetings for the 2025–2026 school year.

[Letter GB Chairs Date Time and Place of Meetings 250430.pdf](#)

This is for your information only

7.8 Consultation results for the Examination of Complaints and Policy on Civility

- We have received feedback regarding the recent consultations on the Examination of Complaints and the Policy on Civility. For more details, please refer to the documents linked below:
 - [BL2024 CA 29 Examination Complaints Relating to SB 250528](#)
 - [Policy 2019CA25 Civility Safety Respect 250528](#)
- This is for your information only. Thank you to everyone who provided valuable feedback on the consultations listed above. All the comments received were carefully reviewed and taken into consideration before the final versions of these documents were officially adopted by the Council of Commissioners at their last meeting on May 28.

7.9 Review of Code of Conduct

Code of Conduct

- The following four sections are being proposed for adjustment for the 2025–2026 school year.
 - Late to School and Absences
 - Signing In and Signing Out Procedures
 - Dress Code
 - Cell Phone Policy

Late to School and Absences

Attendance and Punctuality

- Students are expected to be present and in class before the bell rings for each period throughout the day. All late arrivals must be justified by a parent/guardian or by school administration.
- After three recorded late arrivals to class, whether justified or not, a 30-minute detention will be assigned. If the behavior continues, the length of detention may be increased, and a phone call home will be made to inform parents/guardians of the repeated infractions.
- In accordance with legal requirements, the school is obligated to report chronic absenteeism to the Department of Youth Protection (DYP). In such cases, the school will contact the family to inform them that a report has been submitted.

Sign-In and Sign-Out Procedure

- The school's responsibility for student attendance begins when a student boards the bus in the morning and ends when they return home in the afternoon. Throughout this period, the school must be informed of any late arrivals or early departures.
- All students are required to report to the main office in the following situations:
 - Upon arriving late to school
 - After returning from an appointment for which they were signed out
 - Before leaving the school for any reason during school hours
 - Parents or guardians must inform the school of any late arrivals or early departures by either calling the school or using the Clic-École app. It is essential that families notify the school directly. Clic-école will replace Mozaïk.
- Failure to follow these procedures will result in serious consequences:
- Any student who leaves the school without properly signing out and without prior notice from a parent/guardian will be considered skipping school. In such cases, the student will receive an in-school suspension. Repeated offenses may lead to an out-of-school suspension.
- Families will always be contacted when these incidents occur.
- Additionally, students who are signed out during the day lose the privilege of taking the bus home in the afternoon. The school bus service is not to be used as a taxi. If a student takes the bus in the morning, it is expected that they attend school for the full day and not use school transportation to loiter elsewhere in the city.

Ledis Beaudin entered the meeting at 7:15 p.m.

Dress Code – this code will be strictly enforced moving forward

- At LRHS, the dress code exists to ensure that students are dressed appropriately for a school setting. It is part of teaching students how to dress in a way that is respectful of the environment they are in, and appropriate for the context, in this case, a learning environment.
- Hats and headwear are permitted in school, but staff members may request that students remove them during certain classes or in designated areas (e.g., the school office or auditorium). Students are expected to comply respectfully when asked to do so.
- Shorts and skirts must extend to at least mid-thigh.
- Tops that are low-cut in the front or back, that expose the midriff, or that reveal the back are not permitted. All sweater tops must have sleeves. No tube top will be allowed.
- Undergarments must not be visible under any circumstance.
- Sheer clothing is only acceptable when worn over opaque clothing that meets all dress code standards.
- Nightwear and pajamas are not permitted, except on designated activity days.
- All clothing and accessories (including headwear and masks) must:
 - Not contain or promote any offensive, lewd, vulgar, or obscene images or language, including profanity, hate speech, or pornography.
 - Not convey or allude to discriminatory, defamatory, threatening, or harassing content, or promote bias, prejudice, or hate.
 - Not reference or glorify tobacco, cannabis, alcohol, drugs or paraphernalia, violence, criminal activity, or illegal conduct.
- Physical Education Requirement
For hygiene and safety reasons, a change of clothing is mandatory for all physical education classes. Students must wear clean, appropriate attire that allows freedom of movement and respects all of the dress code expectations outlined above.
- Consequences and Follow-up
Any student not adhering to the dress code will be referred to administration. They will be required to change into appropriate clothing provided by the LRHS school store, with items lent from the office.
- Refusal to comply with the dress code or to change into the appropriate clothing will result in the student being sent home. In these cases, families will be contacted directly.

Cell phone – this new rule in the code of conduct is a directive from the government.

Please refer to this document for the new cell phone policy: [Cell Phone and Personal Device](#)

- Cell phones will NOT be permitted **anywhere** on students any time during the day. The MUST be kept in lockers at all times.
- In response to a question from Ledis Beaudin, 90% of teachers have smart boards in class and will do attendance using them or iPads.
- In response to a question from Melissa Hadley, if there are late day bus cancellations, students will be allowed to call their parents from the office. The school will begin advertising various options to call the school for parents ensuring there will always be someone available to answer or call them back.
- All of the changes in the code of conduct will be sent to all parents.

Michelle Deslauriers entered the meeting at 7:30 p.m.

GB20250617-07 Ledis Beaudin MOVED THAT the Code of Conduct changes and additions be approved. Seconded by Renée Kennette.

Carried UNANIMOUSLY

7.10 ABAV End of Year Report

The report was presented and explained by the principal: [2024-25 ABAV End-of-Year Evaluation Report LRHS](#)

GB20250617-08 Sylvain Simpson MOVED THAT the ABAV End of Year Report be approved. Seconded by Laurie Matthews.

Carried UNANIMOUSLY

8.0 Field Trips

8.1 Quebec Trip for Secondary 3

- A proposal was presented to Teacher Council to organize a Quebec field trip for all Secondary 3 students.
- The trip is limited to a maximum of 45 students.
- Depending on available funds and budget constraints, we may allocate a portion of the Measure Cultural Outing budget to help cover some activity fees and transportation costs, thereby reducing the expense for families.
- The trip will have three supervisors present at all times to ensure student safety.
- While the exact dates are not yet finalized, the trip is planned for late April to early May 2026.



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
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GB20250617-09 Natalie Szabo MOVED THAT the Quebec Trip for Secondary 3 be approved. Seconded by Laurie Matthews.

Carried UNANIMOUSLY

8.2 Ottawa Trip for Secondary 2

- 50 Grade 8 students, accompanied by three teachers, to participate in a two-day educational trip to Ottawa.
- The estimated cost per student is approximately \$305, depending on the final number of participants.
- This cost may be reduced by allocating funds from the Measure Cultural Outing budget to cover some activities and part of the transportation.
- Departure: 7:00 AM, April 30, 2026; Return: 6:00 PM, May 1, 2026
- Students will travel by coach bus.

GB20250617-10 Laurie Matthews MOVED THAT the Ottawa Trip for Secondary 2 be approved. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

8.3 Equestrian Trip to SRA

- The Equestrian Club is planning its annual Fall Trail Ride at the Swiss Riding Academy.
- The outing will take place over two days, with one group riding in the morning and another in the afternoon.
- Transportation via carpool.
- This activity is scheduled for early October, with exact dates to be confirmed in August 2025.
- Ratio of 1 adult to 4 students.
- \$20 per person. If the ECA measure is renewed, the activity will be free for students. Otherwise, students will be charged.

GB20250617-11 Daphne Petersen MOVED THAT the Equestrian Trip to SRA be approved. Seconded by Ledis Beaudin.

Carried UNANIMOUSLY

8.4 Theater Activity for French in Secondary 3, 4 and 5

- All students in Secondary 3, 4, and 5 will attend a performance of *Le Crime de l'Orient-Express* at the Théâtre Gilles Vigneault in St-Jérôme.
- Students will be transported by bus, departing from school at 9:00 AM and returning by 12:30 PM.
- They will have lunch until 1:00 PM and then attend their third period class at 1:00 PM.
- We are hopeful that the Cultural Outing Measure will be renewed, allowing us to cover the \$22 cost per student. (there will still be enough to pay some other trips through this measure)
- There is no charge for teachers, and the measure would also cover transportation and supervision costs, representing an estimated total of \$9,500.
- If funding is not available, students may be required to pay either a portion or the full cost of the outing.

GB20250617-12 Sylvain Simpson MOVED THAT the Theater Activity for French in Secondary 3, 4 and 5 be approved. Seconded by Laurie Matthews.

Carried UNANIMOUSLY

8.5 New York City Trip for Secondary 4 and 5

- Offered to all students in Secondary 4 and 5. On a pedagogical day and weekend, so no class time will be missed.
- Friday, November 28 to Sunday, November 30, 2025.
- The cost will vary depending on the number of participants. The most expensive would be for 36 students at 969.00\$
- The approval of the trip also needs to be brought to the head office because of the ban in the USA and the political situation.

GB20250617-13 Michelle Deslauriers MOVED THAT the New York City Trip for Secondary 4 and 5 be approved. Seconded by Sylvain Simpson.

This motion was CARRIED on the following division:

For: 8
Abstain: 1

8.6 War Museum Trip for the Fact and Fiction Students

- The fact and fiction group would like to hold their usual war museum field trip in Ottawa on Thursday September 18, 2025.
- They would leave from LRHS around 9:00 am, and would return after school hours. Students would have to be picked up.
- Students would be supervised by two teachers which would give a ratio of 1:15.
- The release of the teachers, the cost for transportation and the cost to enter the museum would be covered by the inspiring school measure. If it is not renewed, the students will have to pay the outing.
- This outing is in link with the content material seen in Fact and Fiction.



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GB20250617-14 Laurie Matthews MOVED THAT the New York City Trip for Secondary 4 and 5 be approved. Seconded by Natalie Szabo.

Carried **UNANIMOUSLY**

9.0 Fundraisers

9.1 LRHS Golf Tournament

- Full day of golf followed by a dinner in the evening.
- Saturday, October 11, 2025
- Once approved, we will begin advertising and confirming foursomes. The proposed pricing is as follows:
 - \$125 for early bird registration
 - \$135 for regular registration
 - \$40 for the dinner-only option
- Our promotional materials and official invitation letter will be ready to launch during the week of June 30, 2025.

GB20250617-15 Ledis Beaudin MOVED THAT the LRHS golf tournament be approved. Seconded by Daphne Petersen.

Carried **UNANIMOUSLY**

10.0 Reports

10.1 PPO

- We have begun attending the graduation ceremonies at all of our feeder schools. For each Grade 6 winner at these schools, we prepared and donated a gift basket that included a school bag, school supplies, an LRHS hoodie, and a certificate.
- The school supplies were generously provided by both the school and the Jordan Leigh Foundation.
- This initiative has been very well received, and we definitely plan to continue it next school year.

10.2 Principal

- We currently have 584 students enrolled for the 2025-2026 school year, a decrease of 5 students since April 2025. This number may fluctuate between now and the end of June 2025.
- We received an additional Grade 7 (Secondary 1) group and an additional Cycle 1 group. We still need to decide whether this will create an additional group in Secondary 1 or Secondary 2. A final decision is expected by Monday, June 23, 2025, during our last staff meeting.
- Currently, we are working on staffing for the 2025-2026 school year. The provisional teacher workload must be submitted by Friday, June 20, 2025.
- Over the next two weeks, we will be focusing on student placements. All students identified as at risk will be contacted by phone to either offer summer school or confirm their placement for the 2025-2026 school year. These calls will be completed before the summer break.

10.3 Teacher

- We are currently finalizing the correction of final exams and completing the production of report cards.
- As we close out the year, all exams will be returned to the ministry or head office for data collection.
- Report cards will be sent home during the week of June 30, 2025:
- For Secondary 1, 2, and 3, as well as alternative path students, this report card will be the official one.
- For Secondary 4 and 5 students, this will be an unofficial report card. These students will receive their official *Relevé de Notes* from the ministry later. Information on how families can access this document will be sent out this week.
- We also plan to host an integration session for new Secondary 1 families at the end of June 2025. This will be followed by an orientation session for all new Secondary 1 students in August 2025. Details will be shared with families soon.
- Secondary 5 prom is June 25.
- Graduation ceremony is October 4. Only students who have completed their high school diploma will be invited.

10.4 Parents Committee

- As Chloée received no feedback from GB Members on the 2 consultations, so she answered that we accept them as is. They are consultations that aren't sent to GBs.
- PC plaques were sent out end of May with internal mail, all schools should have received them before their grads.
- PC had their last meeting of the year. Chloée wishes everyone a great summer!

10.5 CLC

Please see the CLC Report Here: [CLC Year in Review.pdf](#)

Here is an example of the Report that is given to Learn Quebec and the head office on the activity of the CLC:

[CLC Journal May LRHS final](#)

11.0 Question Period

12.0 Varia

Evote June 24, 2025

- Secondary 5 Fact and Fiction class
- 17th annual Fact and Fiction trip to Europe. They will visit Germany, Netherlands, Belgium and France.
- April 21 to May 1, 2026.
- Travel organization with EF tours. Documents for insurance purposes and rules will be signed by families who wish to participate.
- Two teachers and a guide tour will accompany the group.
- Between 12 to 32 students participating in the trip.
- Ratio maximum 1 to 10.

GB20250624 – Laurie Matthews MOVED THAT the Secondary 5 Fact and Fiction trip to Europe be approved. Seconded by Natalie Szabo.

Carried

13.0 Adjournment

Have a great summer.

Goodbye to those parents leaving LRHS.

Thank you to all for your commitment.

GB20250617-16 Renée Kennette MOVED THAT the meeting be closed at 8:07 p.m. Seconded by Sylvain Simpson.

Carried UNANIMOUSLY

Minutes approved on September 30, 2025

Principal



Chairperson



Submitted by:

Susan O'Keeffe, Recording Secretary